



## Braintcroft E-ACT Primary Academy

Warren Road  
London

NW2 7LL

Tel: 020 8452 2413

Email: [braintcroftprimaryinfo@E-ACT.org.uk](mailto:braintcroftprimaryinfo@E-ACT.org.uk)

03 June 2020

Dear Parent/ Carer,

You will by now have received correspondence from our Academy Trust with information about the reopening of our school. The expectation is that on Monday 8th June, children in Nursery, Reception, Year 1 and Year 6 will return along with children of key workers and those children classed as vulnerable. The other year groups will continue receiving their education via our virtual school until further notice from the government.

We have put a number of measures in place to ensure that the return for staff and pupils is as safe as possible. We have ensured, through our planning, that the children and staff are socially distanced whilst in school. We have placed pupils in small groups (or bubbles) in designated rooms. They will remain in these bubbles with the same teachers every day. This will include playtimes and lunchtimes.

Other control measures in place will be:

- Regular washing of hands, including increased facilities to do so
- Limited resources in classrooms – these will not be shared. For example, children will have their own: pencil, book, ruler etc.
- A one-way system around the school
- Staggered play-time, lunch-time, drop off and pick up
- Smaller class sizes – classrooms will be set up for 8 pupils per class
- No assemblies / shared activities amongst groups
- Learning in class will be similar to learning online for children not attending the physical school as teachers will have to maintain the 2 metre rule.
- Lunch will be eaten in classrooms and likely to be packed lunch for those entitled to a free school meal
- All children must have their own water bottle. This will not be provided by the school due to risk factors.
- If children are feeling unwell they will be held in a separate room and will be required to be collected immediately. Please ensure you have access to your phone at all times.
- Any child or adult in each group presenting symptoms will be safely removed from the group. It will be the parent's responsibility to ensure that the child is tested for Covid-19 before the child can return. In addition, the whole group (bubble) will go into self-isolation at home (for 14 days).
- Only 1 parent per pupil at pick-up / drop-off, and the expectation that all parents respect the social distancing requirements
- No parents to enter building unless it is an emergency – please call the office for general enquiries. You will not be able to bring children into the building.
- Behaviour policy to align with our expectations around social distancing.
- Lidded bins for 'catch it, bin it, kill it'.

We appreciate that school is going to look and feel very different for many of our pupils and there will be issues around maintaining social distancing within class and outside.

In ensuring the children remain 2 metres apart, classes are split into smaller groups which may not be taught by your child's regular teacher. We are also staggering the days that pupils are in, as well as their





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arrival time to school and departure time at the end of the school day, to minimise numbers entering and leaving the building at the same time.

Below is a timetable for these classes. Please ensure you read this carefully:

**Nursery:** Warren Road entrance. **Thursday and Friday** - Drop off: 9.00am -9.15am Pick up: 12pm

**Reception:** Crest Road entrance. **Monday and Tuesday** - Drop off: 9:00 am-9:15 am Pick up: 2.30-2.45pm

**Year 1:** Crest Road entrance. **Thursday and Friday** - Drop off: 8.45-9.00am Pick Up: 2.30-2:45pm

**Year 6:** Warren Road entrance. **Monday and Tuesday** - Drop off: 8.45-9.00am Pick up: 2.45-3.00pm

**Vulnerable and Keyworker children** group. Warren Road entrance. **Monday – Friday.** Drop off: 9.15am - 9.40am. Pick up: 2.15pm - 2.30pm.

**Each year group is only in for two days of the week.** This was the only safe, feasible way to ensure children could remain in small groups isolated from other small groups. It also allows us to close the school on Wednesdays for a deeper clean and staff training (although it will remain open and staffed for pupils of key workers / vulnerable groups).

Where pupils of key workers / vulnerable pupils have been coming into school, those parents will need to decide if they want their children to join their class on their designated days, or to remain coming in the days they have – they will not be able to mix. For example, if a pupil in Year 6 has been coming in 5 days a week, they would either remain doing so but stay in the ‘vulnerable / key workers’ group or come in their two days with their class – not both. And they will not be allowed to do some days in one group and some in the other – all groups have to remain separate to limit any social mixing.

I can understand that this probably isn't the way you envisioned the children returning to school. However, we have to work within the government guidelines, and try to ensure the safety of the pupils as well as the staff. Opening full-time every day for all pupils whilst ensuring social distancing and smaller class sizes, is not a possibility at this time.

Furthermore, I understand that now you know the reopening plan in more detail, this may affect your decision on whether or not to send your child back. **We will continue to make home learning available each week and parent/carers will not be fined should they refuse to send their child to school.**

Thank you for your support at this extremely challenging time and we must remember that safety for all is our main concern.

As always, thank you for your patience and understanding in these difficult times.

Yours sincerely

Ms A Rosewell  
Deputy Headteacher

