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E-ACT  
London headquarters  
Unit 12.2.2 The Leather Market  
11-13 Weston Street  
London SE1 3ER

Dear parent or carer,

I hope my message finds you safe and well.

As you are already aware, our academy hub at Crest E-ACT Academy has been open for the children of key workers and our most vulnerable pupils since 23<sup>rd</sup>. March 2020.

However, as we have had no pupils requiring academy provision in the last 15 days, and as we expect this to continue over the coming weeks as parents and carers choose to keep children at home in line with government advice, we have taken the decision to temporarily close the academy from Wednesday 15<sup>th</sup> April 2020. We will of course re-open the academy if and when families need our support.

#### **Please give us 24 hours' notice**

We are committed to supporting our families during this challenging time, so should the children of our key worker parents or our most vulnerable pupils require provision at the academy, we ask those families to give us 24 hours' notice so we can make the necessary preparations.

Please send us your child's name, form and year group by email to [TheCrestAcademyInformation@E-ACT.org.uk](mailto:TheCrestAcademyInformation@E-ACT.org.uk) or call Ms McCrossen on 07703889360.

#### **Collection of free school meals**

Families can continue to collect their free school meal hamper from the academy for the final day on Tuesday 14<sup>th</sup> April 2020 from 10-1pm. The National Free School Meal Voucher Scheme will start the week beginning Monday 20<sup>th</sup> April and eligible families will be informed of the process.

#### **Arrangements for pupils at home**

Staff who are not currently based in the academy continue to work remotely and are setting classwork online and through work packs. We are seeing many examples of excellent pupil interactions and teamwork to complete classwork from home, so I thank parents and carers for supporting us to keep this positive momentum going.

#### **If you or your child start to feel unwell**

If in the coming weeks someone in your household is advised to self-isolate by the NHS, please let us know as soon as possible using the email address [absent@e-act.org.uk](mailto:absent@e-act.org.uk). We will need your child's name, year group and academy.



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**Thank you for your support**

I take this opportunity to thank you again for your continued support, and ask that you contact us with any questions or concerns using the email address [TheCrestAcademyInformation@E-ACT.org.uk](mailto:TheCrestAcademyInformation@E-ACT.org.uk)

I wish you all a happy Easter weekend when it comes.

**Yours sincerely,**

A handwritten signature in black ink that reads 'Cristalina Fernandes'.

**Cristalina Fernandes**

**Headteacher (The Crest Academy)**

A handwritten signature in black ink that reads 'Sandra White'.

**Sandra White**

**Headteacher (Braintcroft Primary Academy)**

